

Questionnaire

Applicable for Proprietorship Formation
GST & MSME Registration - Ver- 2019

For Proprietorship Formation

About The Proprietorship Firm

Sl. No	Particulars	
1	Proprietorship/ Trade Name	
2	Name of proprietor ¹	
3	Mobile Number for OTP	
4	Email Address for OTP	
5	Detail Business Activity Note along with HSN/ SAC codes of the main product or services.	
6	Date of commencement of business	
7	Number of Employees	
8	Nature of possession of premises	Owned / Rented / Leased / Rent Free Consent
9	Current Bank A/c Detail of the proprietorship Firm (IFSC code, Branch Name & Address, A/c No.)	if any
10	Investment in Plant & Machinery	

Details of Principal Place of Business

1	Address	
2	State/ City with PIN Code	
3	Name of Owner of Premises	
4.	Proof of the Registered Address	<input type="checkbox"/> Electricity Bill <input type="checkbox"/> Property Tax Receipt <input type="checkbox"/> Sale Deed <input type="checkbox"/> Rent Agreement in the name of Prop. firm
	Have Additional Place of Business (if yes, give full detail) add separate sheet if required	

¹ Furnish details of the proprietor on annexed page

Details of Proprietor

1	Name of Proprietor	
2	Fathers Name	
3	Nationality	
4	Social Category	General/SC/ST/OBC
5	Pan Number	
6	Aadhar Number	
7	Date of Birth	
8	Mobile Number	
9	Email Address	
10	Attach mandatory documents <input type="checkbox"/> Colour Photo - Two <input type="checkbox"/> Aadhar Card <input type="checkbox"/> Pan card <input type="checkbox"/> Canceled Cheque	Attach Residential Proof Documents <input type="checkbox"/> Voter ID card <input type="checkbox"/> Driving License <input type="checkbox"/> Passport <input type="checkbox"/> Bank Statement <input type="checkbox"/> Electricity Bill
11	Saving Bank A/c Detail of the proprietor (IFSC code, Branch Name & Address, A/c No.)	

Any other Information

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